



**Application Closing Date: 15/10/2024**

**Position**

**CTU Project Technical Support III**

**Appointing Organization**

Tata Translational Cancer Research Centre  
Tata Medical Centre, Kolkata

**The Tata Medical Centre and the Tata Translational Cancer Research Centre**

The Tata Medical Centre (TMC) is a multispecialty institution for tertiary cancer care based in New Town, Kolkata. At TMC, clinical and research activities are integrated to provide state-of-the-art care for patients with cancer. This integration is enabled by the Tata Translational Cancer Research Centre (TTCRC), the research arm of TMC. TTCRC is within a dedicated academic space and spread over 3 floors. At TTCRC, a multidisciplinary team of clinicians, scientists, academics and industry professionals collaborate to develop a systems medicine approach in cancer research. This approach is focussed on developing innovative, indigenous, cost-effective and equitable strategies to improve cancer diagnosis; develop treatments that match disease characteristics and are adapted to treatment response; and, identify prognostic and predictive disease biomarkers. These strategies are multi-dimensional and involve an iterative pathway that include clinical studies, high-throughput laboratory investigations, computational strategies to integrate, analyse and model data, hypothesis-based pre-clinical studies and evidence-based translation of findings to clinical practice. For additional information on work at TTCRC, visit <https://tinyurl.com/TTCRC-systems-medicine> and <https://tinyurl.com/TTCRC-childhood-ALL>.

We have a dedicated Clinical Trials Unit, which works alongside the clinical team to run clinical trials and national and International collaborative projects. This post is for the multicentre study “ICiCLe-ALL-24 – The Indian Collaborative Childhood

Leukaemia Randomised Trial for Children and Adolescents with Acute Lymphoblastic Leukaemia 2024”.

The Project Technical Support III position plays a crucial role in shaping the direction and success of clinical and health services research projects. This position requires expertise in scientific research, good organizational skills, and the ability to navigate complex regulatory environments.

**Primary Responsibilities:**

- Act as a central liaison among various sites involved in the study, and facilitate effective communication and collaboration across these sites to ensure smooth operation and alignment with the study's goals.
- Organise and manage comprehensive training programs, workshops and seminars for study personnel in study protocols, data collection procedures, and regulatory compliance.
- Develop innovative training materials and delivery methods to enhance understanding and compliance among site staff.
- Regularly monitor compliance to Good Clinical Practice, and implement corrective measures when necessary.
- Collaborate with multidisciplinary teams, including study investigators, researchers, data managers, and analysts.
- Provide protocol support to the site clinical team.
- Site clinical data management and patient tracker management.
- Analysis of clinical data.

**Minimum required qualifications/experience:**

- Three years graduate degree in relevant subject/field + three years' experience  
OR post graduate degree in a relevant subject/field.
- For Engineering/ IT/ CS- First class four years graduate degree + three years' experience

**Necessary qualities:**

- Integrity, motivation, enthusiasm
- Excellent communication and collaboration abilities to work effectively within multidisciplinary teams.
- Good time management and organizational skills
- Ability to work in a fast-paced team with outstanding multi-tasking skills
- Computer and database knowledge

**Appointment:**

**Upper Age Limit: 35**

Duration: Initially for a period of one year extendable for further project period subject to satisfactory performance of the candidate. The project is for 4 years.

Consolidated Salary: Rs. 36,400 . The position is funded by Indian Council of Medical research (ICMR). The successful applicant will be managed by and report to the CTU Manager.

**Enquiries**

For further details refer to TMC and TTCRC website, visit [www.tmckolkata.com](http://www.tmckolkata.com)

Submission of applications by post or by e-mail to:

Mr Suvasish Mukherjee; Head, Human Resources; Tata Medical Center; 14 Major Arterial Road (East-West); Newtown, Rajarhat; Kolkata 700 160

e-mail: [suvashish.mukherjee@tmckolkata.com](mailto:suvashish.mukherjee@tmckolkata.com)

For informal enquiries,

Mr. Satadru Dey ([satadru.dey@ttrc.tmckolkata.org](mailto:satadru.dey@ttrc.tmckolkata.org))