



Application closing date: 15/05/2024

Position

CTU Project Technical Support III

Appointing Organization

Tata Translational Cancer Research Centre

Tata Medical Centre, Kolkata

The Tata Medical Centre and the Tata Translational Cancer Research Centre

The Tata Medical Centre (TMC) is a multispecialty institution for tertiary cancer care based in New Town, Kolkata. At TMC, clinical and research activities are integrated to provide state-of-the-art care for patients with cancer. This integration is enabled by the Tata Translational Cancer Research Centre (TTCRC), the research arm of TMC. TTCRC is within a dedicated academic space and spread over 3 floors. At TTCRC, a multidisciplinary team of clinicians, scientists, academics and industry professionals collaborate to develop a systems medicine approach in cancer research. This approach is focussed on developing innovative, indigenous, cost-effective and equitable strategies to improve cancer diagnosis; develop treatments that match disease characteristics and are adapted to treatment response; and, identify prognostic and predictive disease biomarkers. These strategies are multi-dimensional and involve an iterative pathway that include clinical studies, high-throughput laboratory investigations, computational strategies to integrate, analyse and model data, hypothesis-based pre-clinical studies and evidence-based translation of findings to clinical practice. For additional information on work at TTCRC, visit <https://tinyurl.com/TTCRC-systems-medicine> and <https://tinyurl.com/TTCRC-childhood-ALL>.

We have a dedicated Clinical Trials Unit, which works alongside the clinical team to run clinical trials and national and International collaborative projects. This post is for the multicenter study “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCle Implementation Study”. The Project Technical

Support role in study coordination is essential for maintaining the integrity and efficiency of clinical studies. This position requires a proactive, knowledgeable individual who can ensure that all aspects of the study are conducted in compliance with regulatory standards, thereby contributing significantly to the successful execution and completion of the study.

Primary Responsibilities:

- Act as a central liaison among various sites involved in the study, and facilitate effective communication and collaboration across these sites to ensure smooth operation and alignment with the study's goals.
- Organize and manage comprehensive training programs, workshops and seminars for study personnel in study protocols, data collection procedures, and regulatory compliance.
- Develop innovative training materials and delivery methods to enhance understanding and compliance among site staff.
- Regularly monitor compliance to Good Clinical Practice, and implement corrective measures when necessary.
- Collaborate with multidisciplinary teams, including study investigators, researchers, data managers, and analysts.

Minimum required qualifications/experience:

- Three years graduate degree and three years of experience in a relevant field (e.g., qualitative research methods, social sciences, public health, clinical studies, etc.), OR, a post graduate degree in a relevant field/ equivalent

Necessary qualities:

- Integrity, motivation, enthusiasm
- Excellent communication and collaboration abilities to work effectively within multidisciplinary teams.
- Good time management and organizational skills
- Ability to work in a fast-paced team with outstanding multi-tasking skills

**Appointment:**

Appointment to the position will be for three years. The basic monthly salary is INR 28,000, plus 27% HRA, for the first two years, with 5% increment after 2nd year.

The position is funded by Indian Council of Medical research (ICMR). The successful applicant will be managed by and report to the Project Manager and CTU Administrator.

Enquiries

For further details refer to TMC and TTCRC website, visit www.tmckolkata.com

Submission of applications by post or by e-mail to:

Mr Suvasish Mukherjee;

Head, Human Resources;

Tata Medical Center; 14 Major Arterial Road (East-West);

Newtown, Rajarhat; Kolkata 700 160

e-mail: suvashish.mukherjee@tmckolkata.com

For informal enquiries,

Mr. Satadru Dey (satadru.dey@ttrc.tmckolkata.org)

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