

Executive - Bio-Medical Engineering Department

Conceptualized in the year 2004 as a philanthropic initiative for the Eastern and North-Eastern parts of India and the neighboring countries, the Tata Medical Center (TMC) started operations in Kolkata on May 16, 2011. The hospital is governed by a charitable trust – Tata Medical Centre Trust. It is an integrated Oncology facility with well-trained professional staff and equipped with modern facilities and the most contemporary medical equipment. The Hospital, with a capacity of 437 beds, serves all sections of the society, with 70% of the infrastructure earmarked for free or subsidized treatment for the underprivileged sections. The hospital provides a wide spectrum of services from diagnosis, therapy, rehabilitation and palliative support in cancer. The Institution's objective is to excel in service, education and research.

To fulfill the above objectives and in order to provide world class services to its patients, TMC invites applications for the position of **Executive - Bio-Medical Engineering Department**. The major aim is to have a person who will be responsible for bio-medical engineering related works and the overall maintenance of all bio-medical equipment at Tata Medical Center.

Major Deliverables

- Diagnose & correct system and equipment malfunction
- Maintain documentation on new equipment, inspections, equipment repairs and failures
- Pre-Installation / site inspection / installation / commissioning of new equipment
- Incoming inspections – internal & external audits
- Service equipment contract management (service)
- User (in service) training
- Regular preventive maintenance / safety / performance testing / calibrations
- Corrective work orders (repairs)
- Safety presentations
- Maintaining the annual calendar for calibration & preventive maintenance
- Maintaining documentation for all medical equipment as per norms given by accreditation bodies (NABH, NABL, FACT, etc.)
- Assist with and evaluate third party repairs
- Maintaining the inventory of medical equipment
- Tagging of each & every equipment with RFID
- Assist with capital equipment procurement
- Maintaining the sample transport system with pneumatic chute system
- Maintaining the medical gas cylinder inventory
- Maintaining day to day required spares inventory

Qualification: B Tech/BE in Bio-Medical Engineering

Experience: Minimum 2 to 3 years of post B Tech/BE experience in a hospital. Specialized training in bio-medical equipment is desirable.

***For more details about the job positions, qualifications, eligibility and application forms, please log on to our website today: www.tmckolkata.com**

Interested candidates may email or post applications by 20th April 2025 to:

Mr. Suvasish Mukherjee, Head-Human Resources, Tata Medical Center, 14 MAR (EW), New Town, Kolkata – 700160. Email – suvashish.mukherjee@tmckolkata.com.