



**Application closing date: 15/05/2024**

**Position**

**CTU Project Technical Support III (Qualitative Science)**

**Appointing Organisation**

Tata Translational Cancer Research Centre

Tata Medical Centre, Kolkata

**The Tata Medical Centre and the Tata Translational Cancer Research Centre**

The Tata Medical Centre (TMC) is a multispecialty institution for tertiary cancer care based in New Town, Kolkata. At TMC, clinical and research activities are integrated to provide state-of-the-art care for patients with cancer. This integration is enabled by the Tata Translational Cancer Research Centre (TTCRC), the research arm of TMC. TTCRC is within a dedicated academic space and spread over 3 floors. At TTCRC, a multidisciplinary team of clinicians, scientists, academics and industry professionals collaborate to develop a systems medicine approach in cancer research. This approach is focussed on developing innovative, indigenous, cost-effective and equitable strategies to improve cancer diagnosis; develop treatments that match disease characteristics and are adapted to treatment response; and, identify prognostic and predictive disease biomarkers. These strategies are multi-dimensional and involve an iterative pathway that include clinical studies, high-throughput laboratory investigations, computational strategies to integrate, analyse and model data, hypothesis-based pre-clinical studies and evidence-based translation of findings to clinical practice. For additional information on work at TTCRC, visit <https://tinyurl.com/TTCRC-systems-medicine> and <https://tinyurl.com/TTCRC-childhood-ALL>.

We have a dedicated Clinical Trials Unit, which works alongside the clinical team to run clinical trials and national and International collaborative projects. This post is for the multicentre study “Improving Survival in Childhood Acute Lymphoblastic

Leukemia in India (ISCALL): ICiCLe Implementation Study”. The role of a Project Technical Support III professional in qualitative science for clinical studies is crucial in ensuring the seamless integration and management of qualitative data collection methodologies. They contribute significantly to the success of clinical studies by providing technical guidance and support throughout the research process.

### **Primary Responsibilities:**

#### Qualitative Data Management

- Provide technical expertise and guidance in the design and execution of qualitative research methodologies
- Collaborate with multidisciplinary teams, including researchers, clinicians, data managers, and analysts, to ensure qualitative data integration into overall study objectives.
- Assist in the selection and implementation of appropriate qualitative data collection tools, ensuring their compatibility with study protocols.
- Aid in the organization and management of data, ensuring proper storage, security, and accessibility for analysis, while maintaining data integrity
- Coordination with Database team regarding 1) Day to day database activities, 2) queries from Spoke and Hub sites,
- Resolve, record and audit site query with closure activities
- Prepare documentations and report related to qualitative research for publications and periodic audits
- Provide training and support to project team members regarding qualitative data collection methodologies and tools.
- Work with Database programmers, Investigators, and Implementation Scientist to identify process improvement opportunities, propose modifications, and devise refined data capture and analysis strategies

### **Minimum required qualifications/experience:**

- Three years graduate degree and three years of experience in a relevant field (e.g., qualitative research methods, social sciences, public health, clinical data management etc.), OR, a post graduate degree in a relevant field/ equivalent

- Strong understanding of qualitative research methodologies and their application in clinical studies
- Familiarity with qualitative data collection tools and software.
- Technical proficiency and troubleshooting skills related to qualitative research tools.
- Detail-oriented approach with a focus on maintaining data integrity and quality.

**Necessary qualities:**

- Integrity, motivation, enthusiasm
- Excellent communication and collaboration abilities to work effectively within multidisciplinary teams.
- Good time management and organizational skills
- Ability to work in a fast-paced team with outstanding multi-tasking skills

**Appointment:**

Appointment to the position will be for three years. The basic monthly salary is INR 28,000, plus 27% HRA, for the first two years, with 5% increment after 2<sup>nd</sup> year.

The position is funded by Indian Council of Medical research (ICMR). The successful applicant will be managed by and report to the Project Manager and CTU Administrator.

**Submission of applications by post or by e-mail to:**

Mr Suvasish Mukherjee;

Head, Human Resources;

Tata Medical Center; 14 Major Arterial Road (East-West);

Newtown, Rajarhat; Kolkata 700 160

e-mail: [suvashish.mukherjee@tmckolkata.com](mailto:suvashish.mukherjee@tmckolkata.com)

For informal enquiries,

Mr. Satadru Dey ([satadru.dey@ttrc.tmckolkata.org](mailto:satadru.dey@ttrc.tmckolkata.org))

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