



Application Closing Date: 15/10/2024

Position

CTU Project Technical Support II

Appointing Organization

Tata Translational Cancer Research Centre

Tata Medical Centre, Kolkata

The Tata Medical Centre and the Tata Translational Cancer Research Centre

The Tata Medical Centre (TMC) is a multispecialty institution for tertiary cancer care based in New Town, Kolkata. At TMC, clinical and research activities are integrated to provide state-of-the-art care for patients with cancer. This integration is enabled by the Tata Translational Cancer Research Centre (TTCRC), the research arm of TMC. TTCRC is within a dedicated academic space and spread over 3 floors. At TTCRC, a multidisciplinary team of clinicians, scientists, academics and industry professionals collaborate to develop a systems medicine approach in cancer research. This approach is focussed on developing innovative, indigenous, cost-effective and equitable strategies to improve cancer diagnosis; develop treatments that match disease characteristics and are adapted to treatment response; and, identify prognostic and predictive disease biomarkers. These strategies are multi-dimensional and involve an iterative pathway that include clinical studies, high-throughput laboratory investigations, computational strategies to integrate, analyse and model data, hypothesis-based pre-clinical studies and evidence-based translation of findings to clinical practice. For additional information on work at TTCRC, visit <https://tinyurl.com/TTCRC-systems-medicine> and <https://tinyurl.com/TTCRC-childhood-ALL>.

We have a dedicated Clinical Trials Unit, which works alongside the clinical team to run clinical trials and national and International collaborative projects. This post is for the multicentre study “ICiCLe-ALL-24 – The Indian Collaborative Childhood Leukaemia Randomised Trial for Children and Adolescents with Acute Lymphoblastic Leukaemia 2024”.

Project Technical Support II position plays a crucial role in shaping the direction and success of clinical and health services research projects. This position requires expertise in scientific research, good organizational skills, and the ability to navigate complex regulatory environments.

Primary Responsibilities:

- Perform patient data capture in the database and patient tracking sheets
- Conduct data validation checks to confirm the accuracy of data entered
- Communicate with clinical group and other sites to follow up as a part of data validation and clean up
- Support senior data managers in data cleaning tasks, data retrieval, ensuring data quality and readiness for analysis.
- Work collaboratively with other team members to ensure efficient data management across the study.
- Provide support to other data management activities as needed.

Minimum required qualifications/experience:

- 12th in Science + diploma (MLT/DMLT/Engineering) + five years' experience in relevant subject/field.

Desirable qualifications:

Graduate Degree

Necessary qualities:

- Prior experience in data entry or management, preferably within a clinical research or healthcare setting, is advantageous but not required.
- Strong attention to detail and commitment to accuracy.
- Good organizational skills and ability to manage multiple tasks.
- Strong communication skills and ability to work as part of a team.

Appointment:

Upper Age Limit: 30

Duration: Initially for a period of one year extendable for further project period subject to satisfactory performance of the candidate. The project is for 4 years.

Consolidated Salary: Rs. 26,000 . The position is funded by Indian Council of Medical research (ICMR). The successful applicant will be managed by and report to the CTU Manager.

Enquiries

For further details refer to TMC and TTCRC website, visit www.tmckolkata.com

Submission of applications by post or by e-mail to:

Mr Suvasish Mukherjee; Head, Human Resources; Tata Medical Center; 14 Major Arterial Road (East-West); Newtown, Rajarhat; Kolkata 700 160

e-mail: suvashish.mukherjee@tmckolkata.com

For informal enquiries,

Mr. Satadru Dey (satadru.dey@ttrc.tmckolkata.org)

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