

## **Medical Officer – Staff Health**

Conceptualized in 2004 as a philanthropic initiative for the Eastern and North-Eastern parts of India and the neighboring countries, the Tata Medical Center (TMC) started operations in Kolkata on May 16, 2011. The hospital is governed by a charitable trust – Tata Medical Centre Trust. It is an integrated oncology facility with well-trained professional staff and equipped with modern facilities and the most contemporary medical equipment. The hospital was designed on a sprawling 13 acre campus by Cannon Design, a leading North American architectural firm.

The Hospital, with a capacity of 437 beds, serves all sections of the society, with 75% of the infrastructure earmarked for subsidized treatment for the underprivileged sections. It provides a wide spectrum of services from diagnosis and therapy to rehabilitation and palliative support. The Institution's objective is to excel in service, education and research.

Tata Medical Center, Kolkata, is one of the leading cancer care and research institutions in the country and has benefited patients of the region. With its rich portfolio of academic Programmes TMC has also fostered international and national collaborations.

To fulfil the above objectives TMC invites applications for the position of Medical Officer – Staff Health

**Qualification:** MBBS

**Experience:** Minimum 2 years' experience post MBBS.

1. Fitness Consultation both Pre & Post Employment with staff to understand their symptoms and health concerns.
2. Prescribing and administering medication, therapy, and other specialized medical care to treat or prevent illness, disease, or injury with regard to staff.
3. Explains diagnosis and treatment plan to the staff in order to educate him/her on his/her illness, its implications, probable outcomes and prevention
4. Monitoring staff health conditions and progress, and re-evaluating treatments, as necessary
5. Referring patients to other medical specialists, when necessary
6. Active participation in Infection Control and immunisation of staff.
7. Treating, administering and counselling staff with regards to Covid - 19 and its protocols
8. Prepares adequate documentation of all staff health related issues.
9. *Willing to do 9 to 5:30 PM General Shift.*

**You may also Email or Post applications by 16<sup>th</sup> August 2025 to:**

Mr. Suvasish Mukherjee, Head-Human Resources, Tata Medical Center, 14 MAR (EW), New Town, Kolkata – 700160. Email – [suvashish.mukherjee@tmckolkata.com](mailto:suvashish.mukherjee@tmckolkata.com)